

## Traditional Counselor Job Description

Job: Traditional Counselor is a seasonal summer only position. If you love working with children immersed in nature, this is the perfect opportunity for you! Traditional counselors have many responsibilities, from group management to activities, but the most important is to provide a safe and fun environment for our campers. You must be a responsible and reliable person, possess good communication skills and be fun and energetic. This is an overnight position from Sunday through Friday. Note - Admin has the right to change or alter this job description at their discretion.

### Job Responsibilities:

- Good communication between Admin/Leadership/Co-workers as needed
- Provide a fun and safe environment for all campers
- Getting campers to needed program areas and all meals on time
- Keeping track of all said campers
- Participate enthusiastically in activities (Songs, daily/evening activities etc.)
- Planning and teaching programs/classes for campers as needed
- Assist co-counselors with other programs/classes as needed
- Work closely with co-workers and supervisors to ensure safety of all campers
- Report all programming issues to Program Manager
- Report all co-counselor/camper issues to Head Counselors
- Ensuring campers are practicing proper hygiene on a daily basis
- Follow and enforce all DPH/ACA/Camp Marshall mandated hygiene and health protocols
- Respect all campers, staff, and property (Camp and personal)
- Maintain Camp Marshall's standards for cabin cleanliness and safety
- Ability to visually recognize assigned campers
- During meals maintain adequate supervision to ensure proper camper nutrition
- Ability to diffuse and resolve minor conflicts, and alert Head Counselors to these conflicts when necessary
- Ability to utilize critical thinking skills to direct larger issues directly to the appropriate supervisor
- Ability to recognize when a camper is in need of medical attention, regardless of camper desire
- Maintain a professional relationship with campers, coworkers, and all other staff
- Ability to retain critical health information pertaining to their assigned campers

- Ability to work in a fast paced environment with campers and other staff members
- Ability to observe, recognize, and resolve bullying and homesickness utilizing skills obtained through staff training
- Ability to maintain composure in high stress or volatile situations
- Ability to assist campers with bathroom accidents and escalate information about repeat occurrences as needed
- Other duties as needed from Admin Team

Overnight:

- Assist campers in nighttime and morning routines
- Ensure campers are showering and practicing good hygiene
- Ensure campers are changing their clothes daily
- Ensure campers have adequate clean bedding
- Ability to assist campers with bedwetting incidents (will be discussed in staff training)

Job Requirements:

- Must be 16 years of age or older (Limited spots for under 18 y.o. available)
- Must be CPR/First Aid certified (Camp can provide training if not certified)
- Must pass a CORI/SORI/NSOR provided by Camp
- Previous work with children is a plus but is not required
- Attend and participate actively in staff training (provided by Camp)
- Follow and enforce all Camp Marshall policies and procedures
- Physical endurance to be on one's feet walking, crouching, bending, twisting, reaching above head, and lifting at least 40 lbs.