

Worcester County 4-H Center Inc.

# Camp Marshall Summer Camp 2021

Covid-19 Mitigation Steps and Testing Plan



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## Introduction

The 2021 Camp Marshall - Worcester County 4-H Center Inc. health and wellness plan has been put together in consideration of American Camping Association, The Massachusetts Camping Association, The CDC, The Massachusetts Department of Health guidelines and in partnership with The Local Board of Health. Please review all health and safety protocols for campers and staff prior to arrival at Camp Marshall.

Any questions regarding our summer 2021 protocols should be directed to:

[CampMarshallExecutiveDirector@gmail.com](mailto:CampMarshallExecutiveDirector@gmail.com)



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# Health Screening

## Pre-Arrival & Arrival Protocol for Campers and Staff

**All Campers and Staff** are expected to adhere to the following checklist **prior to arrival** for their first camp week in 2021 as well as post camp attendance

- ❑ Pre-Camp Health Screening. All campers and staff should utilize our pre-camp health screening form to complete the screening process for two weeks prior to their arrival. Our pre-camp screening form can be found by clicking [Pre-Camp Health Screening](#). Please be sure to fill this health screening form out completely and **bring a printed copy with you to check in for your first session of camp in summer 2021.**
- ❑ All Campers and Staff are expected to adhere to Local and State social distancing and face covering requirements for the 2 weeks prior to arrival, through the duration of their camp enrolment/employment as well as for 2 weeks post camp.
- ❑ All Campers and Staff are expected to seek medical attention and report any symptoms in accordance with State and Local guidelines for a minimum of 2 weeks post camp as well as report any positive COVID-19 test results within a 2 week period post camp.
- ❑ All campers and Staff are required to report any possible exposures within camp sessions dates (i.e. weekends between multiple session attendance) to Camp Marshall Administration prior to returning to camp property.

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## **All Day Campers and Staff** are expected to adhere to the following procedure at arrival **each day** of camp 2021 and throughout camp sessions

- ❑ Day Camper check in will be strictly held within the time window as detailed out in our parent camper handbook. This is to help Camp Marshall facilitate quality control in our daily health screening process. Any exceptions to arrival or departure outside of the designated time frame with each program must obtain pre approval from the Camp Marshall Summer Camp Director by calling 508-885-4891 or 978-434-7060.
- ❑ In addition to providing the pre-camp screening information, Campers and Staff who arrive daily will be required to participate in a daily health and wellness screening where they answer questions about symptoms, possible exposure risks as well as participate in a daily temporal temperature check. All screenings will be accompanied by an attestation form for our records.
- ❑ Any day camper or staff member who demonstrates symptoms consistent with COVID-19 will be brought to the nurses stations where a rapid BinaxNowAbbott test will be administered. (Parents will be notified prior to testing for campers or staff under 18, a consent form must be on file or consent must be acquired prior to testing and no costs to camper or staff will be incurred)
- ❑ Should a camper or staff member test positive while at camp, they will be isolated (we have designated specific areas which will only be utilized as covid isolation space) and parents will be notified to pick up their camper as soon as possible (same day pick up will be required).
- ❑ Should a camper test positive while at camp, contact tracing will be enacted where all close contacts will be identified and parents will be contacted and notified. BinaxNow rapid test will be offered to all close contacts (campers and staff under 18 will require parental consent and a signed consent form will be required prior to all tests which are conducted at no cost to campers or staff). The cohort will go into modified quarantine and not mix with any other groups as well as closely monitored and retested if applicable. Our local Board of Health representative will be contacted and we will comply with the guidance of their office.

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- ❑ Face coverings will be required for all day campers and staff at all times with the following exceptions:
    - ❑ When outdoors in proximity to only their own cohort and when appropriate social distancing can be achieved.
    - ❑ When swimming in proximity to only their own cohort and with distancing encouraged.
    - ❑ When eating in proximity to only their own cohort in conjunction with proper distancing at the table.
  - ❑ Should a camper test positive prior to arrival resulting in their inability to attend camp as scheduled, tuition would be rolled to another camp week if space and scheduling allow or rolled over to the following camp year. In circumstances where these options are not available, refunds will be handled on a case by case basis.
  - ❑ In an extreme circumstance where a session needs to be cut short or cancelled due to covid illness staffing shortages, affected camper tuition would be rolled over or refunded on a case by case basis.

## **All Residential Campers and Staff** are expected to adhere to the following procedure **at check in each week** of camp 2021 and throughout camp sessions

- ❑ All Residential Campers and Staff will be expected to **bring a minimum of one of the following** with them to check in for their first session or day of camp in 2021:
  - ❑ A negative COVID-19 PCR test result with the test being conducted within 72 hours prior to arrival to camp property for check in.
  - ❑ A physician's letter indicating that the camper or staff has had a positive COVID-19 test result within 90 days prior to initial camp check in **and** has met all criteria required to be released from quarantine.
  - ❑ Proof of full vaccination for COVID-19 demonstrating that full vaccination was achieved greater than 2 weeks prior to intake.
- ❑ Overnight Camper check in will be strictly held within the time window as detailed out in our parent camper handbook. This is to help Camp Marshall facilitate quality control in

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our health screening process. Any exceptions to arrival or departure outside of the designated time frame with each program must obtain pre approval from the Camp Marshall Summer Camp Director by calling 508-885-4891 or 978-434-7060.

- ❑ In addition to providing the pre-camp screening information, Campers and Staff who arrive weekly will be required to participate in a health and wellness screening where they answer questions about symptoms, possible exposure risks as well as participate in a daily temporal temperature check. All screenings will be accompanied by an attestation form for our records.
- ❑ As required by our local Board of Health, all campers and staff who arrive weekly will be required to participate in a rapid BinaxNow COVID-19 test. Testing will require a signed consent form as well as parental consent for campers and staff under 18.
- ❑ Should a camper test positive prior to arrival or at intake resulting in their inability to attend camp as scheduled, tuition would be rolled to another camp week if space and scheduling allow or rolled over to the following camp year. In circumstances where these options are not available, refunds will be handled on a case by case basis.
- ❑ Any overnight camper or staff member who demonstrates symptoms consistent with COVID-19 will be brought to the nurses stations where a rapid BinaxNowAbbott test will be administered. (Parents will be notified prior to testing for campers or staff under 18, a consent form must be on file or consent must be acquired prior to testing and no costs to camper or staff will be incurred)
- ❑ Should a camper or staff member test positive while at camp, they will be isolated (we have designated specific areas which will only be utilized as covid isolation space) and parents will be notified to pick up their camper as soon as possible (same day pick up will be required).
- ❑ Should a camper or staff member test positive while at camp, contact tracing will be enacted where all close contacts will be identified and parents will be contacted and notified. BinaxNow rapid test will be offered to all close contacts (campers and staff under 18 will require parental consent and a signed consent form will be required prior to all tests which are conducted at no cost to campers or staff). The cohort will go into modified quarantine and not mix with any other groups as well as closely monitored and

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retested if applicable. Our local Board of Health representative will be contacted and we will comply with the guidance of their office.

- ❑ In an extreme circumstance where a session needs to be cut short or cancelled due to covid illness staffing shortages, affected camper tuition would be rolled over or refunded on a case by case basis.
- ❑ Face coverings **will be not be required** for overnight camper and staff cohorts in the following scenarios:
  - ❑ When in proximity to only their own cohort provided the entire cohort has met all testing requirements. Social distancing will still be encouraged.
  - ❑ When in assigned cabin space, social distancing will still be encouraged.
  - ❑ When swimming in proximity to only their own cohort and with distancing encouraged.
  - ❑ When eating in proximity to only their own cohort in conjunction with proper distancing at the table.
- ❑ Face coverings **will be required** for overnight campers and staff cohorts in the following scenarios:
  - ❑ When in proximity to another cohort outdoors.
  - ❑ When another cohort is in the same indoor space with the exception of at meal time with proper social distancing being enforced.
  - ❑ When traveling through camp property and passing by another cohort.

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# Spread Prevention


The administration team will be responsible for training staff on proper hygiene, handwashing, and use of hand sanitizer this summer.

The Summer Camp Director will be responsible for posting and maintaining posters on proper handwashing and physical distancing requirements.

The Leadership Team and counselors will be responsible to ensure campers are washing and sanitizing hands regularly with the following considerations:

- Before eating food (e.g., when entering the dining area)
- Upon entering your cabin
- After being in contact with someone who may have been sick
- After touching frequently touched surfaces (railings, doorknobs, counters, etc.)
- After using the restroom
- After using common items, such as sports equipment, computer keyboards and mice, craft supplies, etc.
- After coughing, sneezing, or blowing your nose

The Head Cook will be responsible to ensure kitchen staff are wearing PPE and washing hands with the following considerations:

- Before and after using gloves
  - Before, during, and after preparing any food.
  - After handling raw meat, poultry, seafood, and eggs
  - After touching garbage.
  - After using the restroom
  - After wiping counters or cleaning other surfaces with chemicals
  - After coughing, sneezing, or blowing your nose
  - Before and after breaks
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# Communication

## Prior to Camp

The Office Manager, Summer Camp Director and Executive Director will act as the primary contacts for campers, parents/legal guardians, and staff. The designees will address any questions and concerns related to the COVID-19 pandemic. They will be responsible for knowledge/implementation of the following:

- ❑ Medical matter relating to the novel Coronavirus SARS-CoV-2
- ❑ Administrative, operational, and personal protective equipment (PPE) controls that camp has implemented.
- ❑ Current events as they relate to the COVID-19 pandemic.
- ❑ Policies and procedures the camp has implemented related to the COVID-19 pandemic.
- ❑ Prepare, distribute, and train staff of policy guidelines.  
Prepare and distribute documentation to parents/legal guardians of campers to explain rules and guidelines for campers to follow during their time at camp, including the use of PPE.
- ❑ Recommend parents/legal guardians of higher-risk campers to consult their child's medical provider to assess their risk and determine if attendance is acceptable.

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## During Camp


The Summer Camp Director will be responsible for preparing and posting relevant posters and signs from the Centers of Disease Control and Prevention (CDC), World Health Organization (WHO), and/or other accredited health agencies and post in appropriate places where intended audiences can be reached that address:

- Handwashing
- Cough Etiquette
- Symptoms associated with COVID-19
- How to stop the spread of germs
- Physical Distancing

The Administration Team will be responsible for holding group trainings and demonstrations during staff training prior to campers arrival on behaviors and precautions campers should abide by to prevent the spread of COVID-19, including:

- How and when to effectively wash and sanitize hands.
- How to practice physical distancing in various settings (cafeteria, cabins, rec. hall, other places).
- Which symptoms to look out for and when to report them and to whom
- When to stay home
- Coughing etiquette
- Masks – When they must be worn and proper fit. How to obtain a new mask if yours is soiled, torn or lost.

Counselors will be responsible for conversations with campers about COVID-19 using the following guidelines:

- Encourage campers to talk about how they are feeling. Tell campers they can ask you any questions and make yourself available to talk and listen.
  - Be calm and reassuring; be careful not only about what you say, but how you say it
  - Be a source of comfort.
  - Listen for underlying fears or concerns. Ask questions to find out what a concerned camper knows about COVID-19.
  - Let campers know what fear a normal and acceptable reaction is.
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- ❑ Provide only honest and accurate information. Correct any false information they may have heard.
  - ❑ If you do not know the answer to a question, say so. Do not speculate.
  - ❑ Make sure campers know how the virus can spread and how to prevent it from spreading.
  - ❑ Talk about what the camp is doing to protect campers from getting sick.
  - ❑ Tell campers that even though the COVID-19 pandemic is serious, hospitalizations and deaths are rare, especially in young healthy individuals.
  - ❑ Direct campers with questions they cannot answer and/or fears you cannot assuage to the leadership team.
  - ❑ Have follow-up conversations with campers who have asked questions or expressed concerns.

The Camp Nurse and Executive Director will be responsible for communicating any confirmed or suspected cases of COVID-19 using the following guidelines:

- ❑ Refer to the camp's Communicable Disease Plan
- ❑ Before any conversation with campers, make sure to consider their age and address fears and concerns appropriately.
- ❑ Interview the confirmed or suspected case and begin contact tracing in coordination with Camp Doctor and Local Board of Health contact.
- ❑ Maintain confidentiality; do not provide the name or any potentially identifying information of the confirmed or suspected case.
- ❑ Immediately inform parents/legal guardians about any potential contact their children may have had with suspected or confirmed cases.
- ❑ Immediately inform parents/legal guardians if their child(ren) is experiencing any symptoms.

## After Camp

The Camp Nurse and Executive Director will be responsible for communicating any confirmed or suspected cases of COVID-19 reported up to 2 weeks post camp attendance to the appropriate parties as well as the local Board of Health based on contact tracing. Parents/Guardians are required to report any positive camper tests to camp administration for up to 2 weeks post camp.



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# Overnight Sleeping


## Housing

- Staff members will be assigned to cabins throughout the length of camp.
- Campers will be assigned to cohorts by cabin on Sunday and stay in the same cohort for the duration of the week.
- Only members of the cabin or camp administration will be allowed in cabins.
- All cabin residents should use hand sanitizer containing at least 60% alcohol upon entry to their cabin.
- Avoid sharing common items (cups, bedding, toiletries etc.) as well as the sharing of individuals' items with cabin mates.
- Cabins will be cleaned, and frequently touched areas sanitized each day during Cabin Clean up Time. Prior to weekly changeover counselors will disinfect cabins using a sprayer with disinfectant that is EPA approved to kill the coronavirus.
- Campers should keep personal belongings organized and separate from other campers' belongings.

## Bathroom


- Avoid sharing common bathroom supplies (towels, soap, toothpaste, etc.).
- The Camp Director and Program Manager will create a staggered bathing schedule and limit the number of people using the facilities at one time.

## Sleeping

- Create at least six feet of space between each camper with a head-to-toe configuration.
  - Position sleepers head-to-toe to maximize distance between heads/faces.
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## Ventilation

- ❑ Our cabins are naturally ventilated with screened doors and windows which creates a significant volume of airflow.
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# Food Service and Deliveries

## Administration

- ❑ Employees are required to report any COVID-19 symptoms to their supervisors.
- ❑ If an employee reports any symptoms during work, send them to the Camp Nurse immediately. Clean and disinfect their workstation. Implement next steps from the camp's communicable disease plan (CDP).
- ❑ Stock disposable gloves, facemasks, and cleaning supplies.
- ❑ Provide staff with access to soap and clean running water, disposable gloves, and facemasks.
- ❑ Train staff on proper hand washing and control procedures.
- ❑ Screen food service employees and assess their symptoms prior to starting work each day.
- ❑ Dining will be in shifts this summer where required for spacing. Program dining times will be spaced out where possible. Every other seat will be utilized to encourage physical distancing a minimum of 6 feet between other cabin groups.
- ❑ Food will be served to campers from the cabin counselor. Salads will be pre-ordered to request and box, or one staff member will be assigned to plate each camper's meal.
- ❑ While waiting for meals, counselors must maintain a physical distance of 6 feet from other counselors.
- ❑ All groups will be required to wash their hands prior to entering the dining hall.
- ❑ Garbage can lid will be open/touch free.
- ❑ Water bottle refill stations will be manned by each counselor for their cohort to prevent cross contamination.

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## Food Service Workers

- ❑ General Considerations
  - ❑ Do not work if you are sick or showing flu-like symptoms.
  - ❑ Wear disposable gloves and avoid direct bare hand contact with food.
  - ❑ Wear a facemask or cloth face covering and apron.
  - ❑ Maintain a physical distance and increased spacing from other food preparation workers whenever possible.
  - ❑ Wash hands with soap and water for at least 20 seconds before and after work and breaks; after using the bathroom, blowing your nose, coughing, sneezing, or touching frequently touched surfaces; and before preparing food.
  - ❑ Cover your cough or sneeze with a tissue, throw it away, and wash your hands immediately.
  
- ❑ Avoid touching your eyes, nose, and mouth.
  
- ❑ Food Preparation
  - ❑ Existing best practices for food preparation and storage apply. Coronavirus is not foodborne, but food service workers who are infected can transmit the virus to coworkers or diners.
  - ❑ Follow the four key steps to food safety: Clean, Separate, Cook, and Chill.
  
- ❑ Cleaning and Disinfecting Food Contact Surfaces
  - ❑ Use soap or detergent and water to wash food contact surfaces (i.e., dishware, utensils, trays, food preparation surfaces, beverage equipment) then rinse after use.
  - ❑ Let dishware and equipment air dry.
  - ❑ Ensure that dishwasher machines are operating within the manufacturer's specifications and that appropriate water temperatures, detergents, and sanitizers are being used.
  
- ❑ Cleaning and Disinfecting Non-Food Contact Surfaces
  - ❑ Clean and disinfect frequently touched non-food contact surfaces in the kitchen and dining area before and after each use.

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- ❑ Clean and disinfect non-food contact surfaces in the kitchen and dining area's commonly touched surfaces (e.g., counters, tables, chairs, coffee pot handles) after each use, at least once a day.
  - ❑ If hard non-porous surfaces are visibly dirty, clean them with detergent or soap and water before disinfecting.
  - ❑ Remove and dispose of gloves and facemasks immediately after cleaning and disinfecting or when visibly soiled.
  - ❑ Immediately after cleaning and disinfecting (and before taking breaks), wash hands using soap and water for at least 20 seconds.

## **Campers and Staff at Meals**

- ❑ Do not attend meals if you are sick or experiencing flu-like symptoms. Inform a counselor immediately and go to the camp health center.
- ❑ Wash hands with soap and water for 20 seconds or use alcohol-based hand sanitizer containing at least 60% alcohol upon entry to the dining area.
- ❑ Avoid touching frequently touched surfaces such as handles, doorknobs, tables, and counters as much as possible.
- ❑ When retrieving food, avoid touching items and putting them back.
- ❑ Maintain physical distance and increased spacing between yourself and others whenever possible.
- ❑ When in line, maintain physical distance and increase spacing between yourself and others.



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# Cleaning and Disinfecting

To minimize transfer of coronavirus at camp, cleaning methods can be employed to reduce risk to campers and camp staff. Cleaning methods should follow the Centers for Disease Control and Prevention (CDC) guidance, such as Interim Guidance for Administrators of U.S. K-12 Schools and Child Care Programs and CDC Guidance for Child Care Programs that Remain Open.

Recommended methods for typical cleaning procedures include two-stage cleaning and disinfecting. "Cleaning" entails washing with a detergent and water to remove soil, organic matter, and some microorganisms from the surface. Following a detergent and water wash, "disinfecting" entails use of a U.S. Environmental Protection Agency (EPA)-approved disinfectant that must be applied in accordance with product manufacturer guidelines. A dilute bleach solution can be substituted for EPA-approved disinfectants.

## Increased Frequency of Cleaning and Disinfecting

- ❑ Rec. Hall, office, and Staff Lounge – Areas shall be cleaned and disinfected daily by the maintenance staff. Rec. Hall shall be sanitized with a sprayer between groups.
- ❑ Program Areas – Counselors are responsible for disinfecting tables, chairs, frequently touched surfaces between program groups.
- ❑ Cabins – Areas shall be cleaned and disinfected daily by counselors and campers during cabin clean up times. Each week, counselors oversee cleaning and disinfecting each cabin prior to the camper's arrival on Sunday.
- ❑ Shared Items – Items shall be cleaned and disinfected between each use by camp counselors. If possible, campers will be assigned items to use throughout the week.

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- ❑ Frequently Touched Surfaces – Surfaces in rec. hall and program areas shall be cleaned at least daily by program staff at each area.
  - ❑ Restrooms – Restrooms will be cleaned and disinfected daily by maintenance staff including cleaning and disinfecting high touch surfaces (toilet seats, stall doors, locks, toilet paper dispensers, door handles, shower handles / curtains, and sink handles) multiple times per day.
  - ❑ Showers – Will be disinfected daily.

## Personal Protective Equipment (PPE) for Cleaning Staff

- ❑ Eye protection and gloves must be worn when preparing and using cleaning / disinfecting solutions.
- ❑ Gloves are to be removed by grasping from the inside and peeling inside out. Hands must be thoroughly washed for at least 20 seconds using soap and water.

## Cleaning Methods

- ❑ For cleaning, general purpose residential cleaners that are ready to use or diluted with water per product instructions are sufficient and used according to manufacturer's instructions.
- ❑ For disinfections, products will be used that are specific to the coronavirus (EPA approved).
- ❑ All solutions will be prepared and used using the manufacturer's instructions.
- ❑ Typical Cleaning
  - ❑ Using a detergent cleaning solution, spray 6 to 8 inches from the non-porous surface and wipe with clean paper towels
  - ❑ Make sure the surface is dry before applying disinfectant.
  - ❑ Follow instructions provided by the disinfectant manufacturer to note the concentration, application method, and necessary contact time.
  - ❑ Allow the disinfectant to remain on the surface for the instructed time and wipe with paper towels.
  - ❑ After the cleaning task is complete, remove gloves and dispose. Carefully wash hands for at least 20 seconds with soap and water.

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## Probable Case of COVID-19

- ❑ For a suspected or confirmed COVID-19 case, the following enhanced cleaning protocol should be followed:
  - ❑ Close off the area, increase ventilation, and wait 24 hours (or as long as practical) to begin cleaning and disinfecting the area(s).
  - ❑ First clean visibly dirty surfaces then perform disinfection.
  - ❑ Use disposable wipes/paper towels to clean surfaces.
  - ❑ All cleaning and disinfecting materials (e.g., paper towels, cloth wipers, sponges, mop heads, etc.) should be disposed of in sealed bags or containers after use.
  - ❑ Clean and disinfect an area extending 12 feet in all directions around the camper's sleeping quarters, focusing on all horizontal surfaces and high touch objects.
  - ❑ Clean and disinfect areas identified as locations visited by the individual who is sick or that the individual used or occupied, including the entire bathroom and any common or activities areas. These include high touch objects in common areas including handrails, exterior door entry handles, cabinet handles, and restroom door handles, as well as crafting tools or sports equipment.
  - ❑ Clean a potential source area by progressing from the entrance to the most distant point to avoid re-contaminating surfaces that have been disinfected (i.e., clean your way out).

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# Activities

## Administrative

- ❑ All campers will go to different activities throughout the week, but with their cohort. Camp activities will only be offered if campers and staff can maintain proper social distancing. Staff should wear face coverings during activities outside their group (cohort) where social distancing is not possible.
- ❑ All shared items and equipment (e.g. bows and arrows, oars, art supplies, etc.) should be properly cleaned and disinfected between use.
- ❑ All program areas will be set up to maintain the proper social distancing between campers.

## General Safety

- ❑ All outline safety ratios will be in place for the summer keeping operations in line with both DPH and ACA guidelines.
- ❑ If first aid and/or CPR is required during an activity, it is best to follow normal camp protocol that considers current guidance as recommended by the American Red Cross.
- ❑ All staff will be trained on the camp operations and safety plan.

## Swimming & Boating

The novel coronavirus SARS-CoV2 is not waterborne. There is no current evidence that COVID-19 can be spread to people through the water in a pool or water play areas.


- ❑ Proper operation, maintenance, and disinfection of swim equipment will likely inactivate the virus that causes COVID-19.

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- ❑ Campers should follow physical distancing per groups/cohorts and perform proper hand hygiene prior to entry and when leaving the water.
  - ❑ Water Testing – Shall be weekly in accordance with BOH guidelines.
  - ❑ Boating – Commonly-touched surfaces of boats should be cleaned and disinfected after each use. Bleach products should not be used on ropes or lifejackets.

## **Horseback Riding**

- ❑ Campers who sign up for horse camp programs will be assigned to a cohort/cabin with other horse campers and staff.
- ❑ Equestrian equipment will follow specific cleaning protocols which ensure sanitization of equipment without degrading leather components to ensure safety for both riders and horses alike.

## **Travel Off-Site – Staff Days Off**

- ❑ Any staff leaving the camp premises need permission from the Summer Camp Director and will need to be screened by the nurse immediately upon return.
  - ❑ All staff returning from the weekend off will need to go through the camp's screening/testing process upon return.
  - ❑ All staff will be expected to adhere to State and Local guidelines for social distancing, face covering, exposure risk reporting and symptom reporting for the duration of their employment.
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# Campers and Staff

## Cohorts

The following outlines the grouping of staff and campers to reduce spread of infections and to allow for more rapid identification of suspected or confirmed cases of COVID-19. Consistent with experience from 2009-2010 H1N1 and in concert with guidance provided by Centers for Disease Control and Prevention (CDC) in 2010, on April 16, 2020, and on May 14, 2020, and the American Academy of Pediatrics (AAP), policies to maintain small group sizes, limit mixing of groups, and restrict large gatherings at camps are recommended. Limiting mixing of groups can be combined with a public health approach of establishing and maintaining “concentric group circles” for infection prevention and control. Infection spread can be slowed and more easily contained in smaller groups; when larger groups are required, it is beneficial if they are consistently comprised of the same constituent smaller groups, thereby limiting the number of potential contacts for each camper. In the event of an outbreak, being able to promptly define the “inner circle” of close contacts is paramount for enhanced health surveillance and isolation. By using the small groups and cohort strategy, isolation and surveillance of close contacts can be implemented in short order.

## Social Distancing / Group Size / Cohorts

- All overnight campers will be arranged into various groups with a max size of 12 not including counselors for the week of their stay at camp.
- All day campers will be arranged into cohorts of up to 25 not including counselors..
- All groups will visit programs and eat together throughout the week.
- Campers and staff are asked to physically distance themselves between other cohorts.
- Parents, guardians, and other non-essential visitors are not permitted on camp this summer.

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- ❑ Overnight campers that leave in the middle of a session will not be permitted to return in accordance with DPH guidelines. Please account for this when scheduling any appointments that may fall during a camp session.

## **Closings / Staff Absences**

- ❑ Staff are asked to stay at home / report to the infirmary (overnight counselors) if they are experiencing any signs of sickness.
- ❑ Additional staff have been hired to facilitate coverage if staff must leave due to COVID-19 symptoms, exposure, or positive test. This will allow for flexible scheduling of counselors / staff throughout the summer. The additional staff will go through counselor orientation to be orientated to their job responsibilities.
- ❑ If camp has an outbreak and closes, all counselors will be contacted and asked not to work for the day. Overnight counselors will receive further directions from the Executive Director or Camp Director.

If the facility must close, parents will be notified via email. Parents will be asked to respond to said email. Those that do not, will be contacted by phone.

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# Reducing Footsteps on Property

## Drop Off & Pick Up Procedures

- ❑ In efforts to reduce footsteps on property, minimize exposure risks, and to facilitate screening procedures we ask that **all drop offs and pick ups** be conducted utilizing a drive thru style method.
- ❑ **Maple Leaf/Clover Bud Campers** will utilize the DCR lot across the street from Andrews Hall for drop off and pick up each day. Each camper will be asked screening questions as well as participate in a temporal temperature check prior to exiting the vehicle each day. Please have your camper stay in the vehicle until a Camp Marshall staff member has indicated that they are cleared to exit and join their group. For the first drop off of the camp season campers will need to turn in their completed pre-camp health screening form.
- ❑ **Camp Marshall Day Campers** will utilize the Andrews Hall parking lot for drop off and pick up each day. Each camper will be asked screening questions as well as participate in a temporal temperature check prior to exiting the vehicle each day. Please have your camper stay in the vehicle until a Camp Marshall staff member has indicated that they are cleared to exit and join their group. For the first drop off of the camp season campers will need to turn in their completed pre-camp health screening form.
- ❑ **Residential/Overnight Campers** will utilize the Andrews Hall parking lot for drop off each Sunday. Camper families will stay in their vehicles as they pass through a multi check point check in system. This will include a station where they must submit their completed pre-camp health screening form, answer health screening questions, participate in a temporal temperature screening and participate in a rapid BinaxNow Covid Antigen test (provided at no cost to camper families) as required by the State of Massachusetts Department of Public Health. Testing will be administered by one of our trained health staff. In addition, residential campers are required by the State of Massachusetts Department of Public Health



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to show proof of a negative PCR Covid test conducted within 72 hours prior to arrival for their first session of overnight summer camp in 2021. In compliance with MADPH requirements, Camp Marshall is a CLIA certified testing location for Covid-19. As allowed, overnight campers and their families will be allowed to utilize our uppergrounds areas at Camp Administrations discretion to take photos prior to exiting the property while utilizing appropriate social distancing and face covering methods.

- ❑ **All Campers** should update their medical records in campdocs prior to arrival to reflect any of the following:
  - ❑ Positive covid tests within 90 days of a camp session including proof of medical release indicating completion of required quarantine period
  - ❑ Proof of full vaccination status against Covid-19
- ❑ **All Camper** drop offs and pick ups should be conducted within the program specific timeframes as detailed out in the 2021 Parent Camper Handbook unless otherwise agreed upon with the Summer Camp Director.

Please direct any questions that you have regarding our drop off or pick up process to either:

our Executive Director at: [campmarshallexecutivedirector@gmail.com](mailto:campmarshallexecutivedirector@gmail.com)

Or

our Summer Camp Director at: [campmarshalldevelopment@gmail.com](mailto:campmarshalldevelopment@gmail.com)

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# Personal Protective Equipment

## Expectation of Compliance and Preparedness

- ❑ It is the expectation that all Camp Marshall campers and staff will adhere to and comply with social distancing and face covering requirements as directed by Camp Marshall administration as well as Local Board of Health and State requirements.
- ❑ It is the expectation that all Camp Marshall campers and staff are prepared each day with a new/unsoiled face covering.
- ❑ Camp Marshall will maintain a sufficient supply of additional face coverings to be utilized as necessary by campers and staff alike.

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## Memorandum of Understanding Letter Camp Marshall – Summer 2021

Dear CAMP PARENT/GUARDIAN,

We are excited to be able to provide the wonderful camp experience that all of the Camp Marshall campers have been anxiously waiting for. We know how much the camp community means to everyone, and we have been working non-stop to put measures in place that will allow us to run safely and professionally for the 2021 season.

Because of the close contact within a camp community, and to mitigate the risks, we are implementing procedures as detailed out in our Covid-19 Mitigation and Testing Plan

We will continue to work closely with—and follow the most current guidelines established by—the Massachusetts Department of Public Health, CDC, and The Local Board of Health for best practices with regards to preventing, identifying, mitigating and managing COVID-19.

We will significantly ramp up our hygiene protocols for cleaning and disinfecting on a camp-wide scale.


Should the need arise, we will have on-site quarantine facilities readily available, along with adequate rapid test supplies, PPE supplies, appropriate medical supervision, and appropriate medical care.

We will alter camp operations to curtail interaction between our on-camp population and our outside vendors, workers, and delivery personnel.

We will eliminate non-essential outside interaction by foregoing camp tours and visiting times during sessions.

We will alter the programs as needed to maintain the level of enjoyment our campers expect, while limiting outside contact and potential health risks.

We ask our camp families to acknowledge the following to assist in ensuring a safe and healthy camp season:

- In order to minimize the risk, two weeks prior to the attending camp, during the camp season, and for ten days thereafter you will use your best efforts to minimize any contact between your child and anyone considered medically vulnerable under CDC guidelines and report any illness to camp administration.
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- As we know, COVID-19 will be with us for the foreseeable future. No matter what procedures and protocols are put in place, there is simply no way to guarantee that COVID-19 or any other pathogen or communicable disease will not enter camp. By the very nature of the personal interactions that take place in the camp environment, there is always a risk of your child contracting this or any other disease or infection. And again, we will do everything within our power to keep your child healthy and safe at camp this summer.

I hereby acknowledge that I have read and understand the points as described above and herein agree to assume any potential health risks inherent in participating in summer camp on my campers behalf. I also agree to hold Camp Marshall- Worcester County 4-H Center Inc., Staff members, Board of Directors and affiliates harmless in the event of any instance of a positive case of Covid-19 acknowledging that appropriate mitigation steps are detailed out in the Camp Marshall Covid-19 Mitigation Step and Testing Plan which I was provided access to.

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Signed Parent/Guardian Name

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Date

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Printed Parent/Guardian Name

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Camper Name

